

# *Oceanic Bodywork*<sup>®</sup>

When you participate in one of our conference/event or course, or you subscribe to our management system you entrust your information to us. We are aware that this is a great responsibility and we strive to protect your information while leaving you in control.

The data we require are strictly functional to use in the context of a participation in the activities proposed by Oceanic Bodywork

The Data Processing Rules allow you to better understand what data we collect, why we collect them and how you can update, manage, export and delete your information.

## What data we collect

### Minimum data required:

First and last name  
Country and language  
E-mail address

### Additional data provided by you in your account:

Postal address  
Profession  
Sex  
Birth date  
Phone number

### Further data collected by us:

Registration of the participation in our courses

## What are the data collected for

The minimum data is used to publicize, according to the country you belonging to and/or your spoken language, the activities of Oceanic Bodywork, proposing the courses that are open to all, the training courses and the events that may be of interest for you. The additional data is needed, once the training is started, to optimize the proposals that are of interest for you for your personal journey and to provide you with a registration of your learning path.

All your data remains available exclusively to Oceanic Bodywork and will never be used for offers or proposals outside of what Oceanic Bodywork proposes.

The data collected will never be transferred, sold or marketed to any person, agency, company or institution outside of Oceanic Bodywork.

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## **Who has access to your data**

### The data provided by you are:

accessible and modifiable by yourself and by the Data Processing Owner, the Oceanic Bodywork Institute

accessible but not editable by the Oceanic Bodywork trainers

accessible, only if expressly indicated by you, but not modifiable, by visitors to the official Oceanic Bodywork website.

### The data collected by us (attended courses) are:

accessible by you

accessible and modifiable by the Data Processing Owner, the Oceanic Bodywork Institute, and by the trainers of whom you attend courses

accessible, only if expressly indicated by you and only for the level of training you have attained, but not modifiable, by visitors to the Oceanic Bodywork official website

Data Processing Rules (version of 25.8.2018)

## **Data Processing Owner**

Oceanic Bodywork Institute, Via Pietro Nobile 31-CH-6950 Tesserete, in the person of its president Luigi Cappellini.  
Data Processing Owner's email address: [info@oceanicbodywork.com](mailto:info@oceanicbodywork.com)

## **Types of collected Data**

Among the collected Personal Data there are: name, last name, address, province, email, postal code, city, telephone number, job, date of birth. Personal Data is provided by the concerned subject of its own free wil. The data processing for the purposes indicated below finds its legal basis in art. 6 close 1 lit. A (consensus), lit. B (execution of pre-contractual and contractual obligations), lit. C (fulfil legal obligation), lit. F (legitimate interest), of European regulation no. 2016/679.

## **Treatment method**

The Data Processing Owner treats the Personal Data of the subjects by adopting appropriate security measures to prevent unauthorized access, disclosure, modification or destruction of Personal Data. The treatment is carried out by paper cards, computer and/or telematic tools, with organizational modalities and with logic strictly related to the indicated purposes. In addition to the Data Processing Owner, in some instances, categories of appointees involved in the organization may have access to the Data, as well as external entities (such as suppliers of third-party technical services, postal carriers, hosting providers, IT companies, communication agencies) also appointed, where necessary, Responsible for the Treatment by

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the Data Processing Owner. The updated list of the appointed persons Responsible for the Treatment can always be requested to the Data Processing Owner.

## **Place**

The Data is processed at the Data Processing Owner's operative offices and in any other place where the parties involved in the treatment are localized. For more information, please contact the Data Processing Owner. The data may be transferred outside the European Economic Area. In this case the Institute ensures that the processing of personal data by these subjects is carried out in compliance with the European regulation no. 679/2016.

## **Time**

The data is processed for the time necessary to carry out the service requested by the Subject, or required by the purposes described in this document, and the Subject can always request the interruption of the Treatment or the deletion of the Data.

## **Purpose of the Processing of the collected Data**

The data of the Subject is collected to allow the Data Processing Owner to provide his services, as well as for the following purposes: Contact the Subject, Interaction with social networks and external platforms, registration to the OB Register. The types of Personal Data used for each purpose are given in the specific sections of this document.

## **Defence in court**

The Personal Data of the Subject can be used by the Data Processing Owner in court or in the preparatory phases to its possible establishment for the defence against abuse in their use. The Subject declares to be aware that the Data Processing Owner may be required to disclose the Data at the request of public authorities.

## **Information not contained in this policy**

More information regarding the processing of Personal Data can be requested at any time to the Data Processing Owner using the contact information.

## **Exercise of rights by Users**

At any time, the Subjects to which the Personal Data refers are entitled to obtain confirmation of the existence or not of the same at the Data Processing Owner, to know the contents and the origin thereof, to verify the accuracy or to request the integration, cancellation, updating, correction, anonymous processing or blocking of the Personal Data processed in violation of the law, and to oppose in any case, for legitimate reasons, to their treatment. Requests should be addressed to the Data Processing Owner.

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## **Consequences of non-disclosure of data**

All the data requested to the concerned person is necessary for the management of the contractual and/or pre-contractual relationship and/or because their acquisition is provided by the law regulating this relationship. Therefore, failure to communicate the requested data during all the contractual and/or pre-contractual relationship could cause: the impossibility of constituting the contractual relationship itself, the interruption of the relationship.

## **Consent to the processing of personal data**

I have read the privacy statement and I agree to the processing of my personal data for the indicated purposes.